

## This brochure will inform you about the following:

1. What you need to think of prior to coming to Stuttgart
2. First steps after your arrival in Stuttgart
3. Academic calendar

### What you need to think of prior to coming to Stuttgart

#### Bring along:

- Letter of admission** (*Zulassungsbescheid*) generated by C@MPUS
- Original of your certificates** (school leaving certificate, BSc degree, transcript of BSc studies, language certificates)
- Housing information** and **rental contract**
- Your **passport**
- Visa**
- Proof of **health insurance**
- Scholarship contract** (if applicable)

### Visa

#### Entry visa-free

Citizens of the **EU** do **NOT** need a visa to enter Germany.

Citizens of **Australia, Brazil, Canada, Japan, South Korea, New Zealand, Israel** and the **USA** also can enter Germany without visa but need to apply for a residence permit upon arrival.

You will need:

- Proof of **sufficient financial resources** at least **EUR 861 per month** (e.g. a bank statement showing the credit balance in a bank account in Germany, a blocked bank account, a declaration of financial commitment, or a proof of stipend or scholarship)
- Proof of accommodation in Germany.

Please find further information at: [www.uni-stuttgart.de/en/study/international/visa/](http://www.uni-stuttgart.de/en/study/international/visa/)

#### Visa required

Citizens of a **non-EU** country not mentioned on the left **need a student visa**.

Please apply at the **German embassy** or consulate in your country of residence. Schedule an appointment as soon as possible, since visa procedures can take **up to six months**. The visa is usually issued for three months. It must be changed into a residence permit after your arrival in Germany.

Check with the German embassy office which **additional documents** you need. This might vary from country to country.<sup>1</sup>

<sup>1</sup> Applicants from China, Vietnam and Mongolia need their academic documents certified by the APS office ([www.aps.org.cn](http://www.aps.org.cn), [www.vietnam.diplo.de](http://www.vietnam.diplo.de), [www.ulan-bator.diplo.de/aps](http://www.ulan-bator.diplo.de/aps)).



## Health insurance

### EU Students and Students from countries with a social security agreement

Students from **EU countries** need the **European health insurance card (EHIC)** for proof of health insurance. It is available at the health insurance company of your home country.

Students from countries with a social security agreement e.g. **Bosnia, Serbia and Turkey** need to bring a confirmation of their current health insurance.

### Non-EU Students

Due to German regulations **students from non-EU countries** under 30 years of age are required to purchase a **student health insurance** at a local insurance company in Stuttgart which amounts to approx. 100 EUR per month. Students who have a **health insurance by their program or scholarship provider** need to bring the policy.

#### Please note:

The compulsory student health insurance comes into effect at the inception of the semester (Oct. 1). If you arrive ahead of time, e. g. to attend the intensive German course, we strongly recommend that you take out a **travel health insurance** in your home country to cover the period until Oct. 1.

Non-EU citizens who are **30 years** of age **or older** must take out a private insurance meeting German standards. All private health insurances in Germany usually exclude pre-existing chronic disease e.g. asthma, diabetes, stomach ulcer, chronic headaches (-> migraine etc.). It will be necessary that you purchase insurance from your home country that will cover up for it. Please contact the International Office for further information.

## Intensive German course- Not Required

**\*\*\*\*\* THIS COURSE IS NOT OBLIGATORY FOR INFOTECH \*\*\*\*\***

The **International Office (IO)** offers an **intensive German course**:

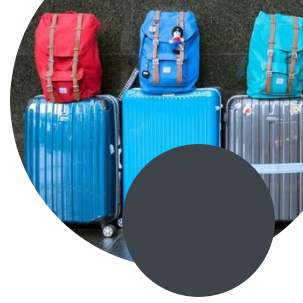
📍 [www.uni-stuttgart.de/en/study/international/german-courses/intensive/#id-0980c020](http://www.uni-stuttgart.de/en/study/international/german-courses/intensive/#id-0980c020)

The course is running from **September 1 to October 9, 2020**. The course director of your Master's program will **inform** you on how to **register** for this course. The course Dates for the intensive German courses are subject to slight changes due to availability of lecture halls/rooms. A schedule will be handed out upon arrival in Stuttgart at the IO:

<b>Tue, September 1</b>	Registration at the International Office
<b>Wed, September 2</b>	Introduction to the intensive German course and placement test
<b>Wed, September 2</b>	Official welcome reception by the International Office
<b>Fri, September 4</b>	Information session: Living and studying in Stuttgart for newbies
<b>Mon, September 7</b> (Mon - Fri: 8:30 am - 1:45 pm or 2 pm - 7:15 pm)	Start of German language classes
<b>Fri, October 9</b>	Final exam and end of German language classes

#### Please note:

Attendance is mandatory at these events otherwise students will not be able to take up the course.



## Accommodation

The **Studierendenwerk Stuttgart** is the organization that provides and manages student dormitories in Stuttgart:

🔗 [www.studierendenwerk-stuttgart.de/en/accommodation](http://www.studierendenwerk-stuttgart.de/en/accommodation)

We strongly advise you make use of this option, since finding a room on the private housing market is extremely difficult, very expensive and takes a long time. Only **single rooms** in mixed (male/female) student dormitories with shared kitchen/bathroom are available.

Please note that you must have accepted your admission for your international Master's program through your C@MPUS account by the time you apply for a dorm room. Apply online at:

🔗 [www.studierendenwerk-stuttgart.de/en/onlinebewerbung-wohnen](http://www.studierendenwerk-stuttgart.de/en/onlinebewerbung-wohnen)

Use the **instruction manual attached** for your room application.

**Mind the application deadline: June 15, 2020.  
Late applications cannot be considered.**

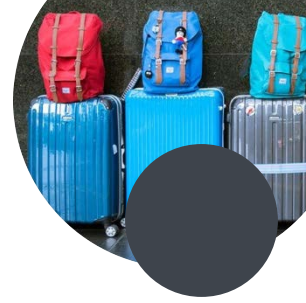
### Please note:

The **reservation period** for Master's students in the international Master's programs starts on **October 1 for INFOTECH**. Unlike regular students of the University of Stuttgart, who are set on waiting lists, students in the international Master's programs are given priority by being offered a dormitory room from the start of their program. However, students in international Master's programs cannot choose their preferred dormitory, since the **allocation of rooms** is based on availability. Please note that neither the International Office nor your Master's program have any influence on the allocation of your dorm room.

Furthermore, there is **no guarantee to get a room offer** by the **Studierendenwerk Stuttgart** as the **number of rooms** reserved for new students of the international Master's programs is **limited!** Rooms are assigned according to **first-come, first-served**. As soon as the **Studierendenwerk Stuttgart** has allocated the rooms (approx. four to six weeks prior to the reservation period) they will send you **a room offer** by e-mail. This offer includes the **rental contract**, your **hirer code** and the contact details of the person in charge at the **Studierendenwerk Stuttgart**. You will also receive instructions on how to accept your room offer so that your rental contract becomes effective.

In order for your rental contract to become effective you must transfer a deposit of **EUR 700** to the bank account of the **Studierendenwerk Stuttgart**. Mind the **deadline** communicated by the **Studierendenwerk** for the transfer to arrive in **their account!** The EUR 700 deposit already includes EUR 300 for the first month's rent while EUR 400 will be reimbursed at the end of your stay in the dormitory if there are no complaints about the status of your room.

Should you come to Stuttgart at a time when you cannot move into your dorm room immediately, we recommend you book a room in a youth hostel or a low-budget hotel well in advance.



## Private/temporary accommodation

If you are not among those who have been allotted a dorm room you will have to search for a room on the **private housing market**.

During your room search we recommend you stay in one of the **youth hostels** or low-budget hotels in Stuttgart. You can find many links and tips for **private** and **low budget** places here

🔗 <https://www.uni-stuttgart.de/en/study/living-in-stuttgart/housing/index.html>

Please note that it is absolutely **necessary to book in advance**, since hostels and low-budget hotels are quickly booked out at this time of the year!

## Items of practical use

If you move into a student dorm of the **Studierendenwerk Stuttgart** please remember that the **first moving-in day is September 1 or October 1, 2020**. You can get the dorm key only during the office hours of the caretaker's (**Hausmeister**). The office hours will be indicated in your housing information from the *Studierendenwerk Stuttgart*.

When you **arrive in Stuttgart on a Saturday/Sunday** or before your rental contract becomes effective we suggest you stay at a youth hostel or a guest house for the first nights. Please be sure to book in advance.

- ☑ Make sure you have **enough money** available - e. g. for the semester contribution approx. EUR 190, the tuition fee for non-EU students EUR 1.500, your rent, the public transportation pass for September about EUR 60 for the inner city or EUR 160 for the whole metropolitan area, the public transportation pass for the winter semester EUR 270, other incidentals i.e. food and drink EUR 200, compulsory broadcasting fee, health insurance.
- ☑ You will also need some **small change** (about EUR 5) for public transportation from the airport/train station to the Vaihingen campus or city center.
- ☑ Do not forget to bring along **clothing for rainy and cold weather**.
- ☑ Think about any **medicine** you might need to take regularly or even a second pair of glasses, as they are very expensive in Germany.
- ☑ For all electrical appliances you will need a 220 volt adapter.

### Please note:

**Do not come to Stuttgart and expect to be able to finance your studies by working.**

The University of Stuttgart's international Master's programs are full-time study programs and the study load is very high.



**Buddy program  
ready.study.stuttgart**

The international buddy program ready.study.stuttgart aims to support you during your start here in Stuttgart. Our buddies will welcome you at the terminal, help you buy a ticket for the public transportation and show you which train you need to take in order to get to your accommodation. On campus (Vaihingen) you will be also welcomed by a buddy team. One of the buddies may accompany you to your accommodation on request. There is a limited amount of places available (first come, first served).

Please register at least three weeks prior to your arrival here:

<https://www.uni-stuttgart.de/en/study/international/ready-study-stuttgart/>

**Students arriving in  
September:  
First steps after your  
arrival in Stuttgart**

**ARRIVAL IN OCTOBER IS HIGHLY RECOMMENDED FOR INFOTECH STUDENTS**

Please be sure to arrive on Tuesday, September 1, 2020. Only students who are present from the first day on can attend the intensive German course (IGC) and participate in the subsequent extensive course during the semester.



**Tuesday, September 1, 2020:**

Arrival, moving into your dorm room, registering at the IZ, picking up your personal **Welcome Package**, settling formalities

**If you move into a student dormitory:**

1. Go to the caretaker's office (*Hausmeister*) of your dorm. Please mind the office hours (see housing information)! You may also arrange an individual appointment with your caretaker.
2. Move into your dorm room and relax.

**All students:**

3. Go to the International Office at the IZ. All students will receive a **Welcome Package** with information about the formalities and a detailed program about the following days. During some **information sessions** in small groups we go through all the formalities and give you useful advice.

**Office hours of the IO**

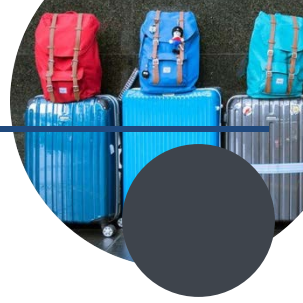
Office hours of the IO during the arrival week in September:

<b>Tue, September 1</b>	9 am to 4 pm	
<b>Wed, September 2</b>	10 am to 12 pm	1:30 pm to 4 pm
<b>Thu, September 3</b>	10 am to 12 pm	
<b>Fri, September 4</b>	10 am to 12 pm	

Regular office hours of the IZ:

<b>Mon - Fri</b>	10 am to 12 pm
<b>Mon + Wed</b>	1:30 pm to 4 pm

Contact for students in international Master's programs:  
**Svenja Wübker** and **Katja Jenkner**



Address:  
 International Office at Internationales Zentrum (IZ)  
 Pfaffenwaldring 60 (Vaihingen campus), level 1  
 70569 Stuttgart  
 Phone +49 (0)711 685-685 66

✉ incoming@ia.uni-stuttgart.de

**Orientation program  
 for students arriving  
 in October**

**ARRIVAL IN OCTOBER IS HIGHLY RECOMMENDED FOR INFOTECH STUDENTS**

We recommend that **students who do not participate in our intensive German course** in September arrive in the week before the lectures start (from Monday, **October 5, 2020** onwards). Every student will receive a Welcome Package with information about necessary formalities in Stuttgart.

**Academic calendar  
 with current dates**

The **academic year** at German universities is divided into **two semesters**, the winter and the summer semester. The winter semester always lasts from **October 1 until March 31** and the summer semester from **April 1 until September 30**. The exact dates of the lecture period, when classes take place, vary slightly each year. The classes of the winter semester usually start by mid-October and finish by mid-February. The classes of the summer semester start by mid-April and end by mid-July. During the semester break in between many examinations and block courses take place. Check the dates for examinations and block courses before you plan to leave Stuttgart for holidays or for any other reason.

Winter Semester 2020/21*	
Classes start: Mon, Oct 12, 2020	Classes end: Sat, Feb 6, 2021
Summer Semester 2021	
Classes start: Mon, April 12, 2021	Classes end: Sat, July 17, 2021

**Please note:**  
 Because of the Christmas holidays there are no lectures from Wed, Dec 23 to Wed, Jan 6.

**Public holidays**

**The university and all shops are closed on public holidays:**

<b>Saturday, October 3, 2020</b>	German Unification Day
<b>Sunday, November 1, 2020</b>	All Saints' Day
<b>Thursday, December 24*, 2020</b>	Christmas Eve
<b>Friday, December 25, 2020</b>	1.Christmas Day
<b>Saturday, December 26, 2020</b>	2.Christmas Day
<b>Thursday, December 31*, 2020</b>	New Years' Eve
<b>Friday, January 1, 2021</b>	New Years' Day
<b>Wednesday, January 6, 2021</b>	Epiphany
<b>Friday, April 2, 2021</b>	Good Friday
<b>Monday, April 5, 2021</b>	Easter Monday
<b>Saturday, May 1, 2021</b>	May Day (Labor Day)



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<b>Thursday, May 13, 2021</b>	Ascension Day
<b>Monday, May 24, 2021</b>	Whit Monday
<b>Thursday, June 3, 2021</b>	Corpus Christi

**\*Offices and Shops might be closed or have shorter office hours**

**We are looking forward to welcome you in Stuttgart!  
Your International Office**